

**POWELL RIVER
UNITED CHURCH**



**PRUC Navigation Team Meeting
July 26, 2022**

Present: Rev. Mary White, Grant Vaughan, Marilynn Davis, Mac & Doe Fraser, Tyler Nouwens, Elsie Parsons, Jeremy Buhay, Wendy Barker

Regrets: Alaa Badran, Lynn McCann

7:00 Welcome, Acknowledgement of Traditional Territory, and Opening Prayer: Prayer offered by Marilynn.

Agreement on the Agenda: Agreed, with additions of “Ushers” under *Light of God*, and “Plan for Review of Gathering Feedback”.

Guest Presentation — Elaine McDonald, regarding Pasta Dinner:

Elaine brought the Pasta Dinner binder (with contacts and recipes), and explained that she is resigning from organizing Pasta. Several on the team can no longer continue, and the project will need to be totally re-vamped following the Covid shut-down. There is still over \$4,000 in the account at the Credit Union, and Pat Krell is the signatory. The account books are in the office. The more perishable products were given to the Salvation Army early in the shut-down, and the remaining tomato tins are good for the future. Elaine is happy to consult on shopping and preparation processes, if needed. Doe Fraser indicated that she is exploring new niches for the food outreach.

The Navigation Team expressed their thanks to Elaine and her team for all the work they have done in the past on this very impactful outreach.

M/S Mac Fraser/Wendy Barker that letters of thanks be sent to Elaine, Eunice, Doris, Trudy, Ian, and Pat. -Carried.

Marilynn (*Caring & Sharing Ministry*) will send the letters.

Approval of the Minutes:

M/S Elsie Parsons/Marilynn Davis that the minutes of June 20/22 be approved. -Carried.

M/S Mac Fraser/Wendy Barker that the minutes of July 8/22 be approved. -Carried.

The following procedure for approval and circulation of minutes was agreed upon by the Team:

1. First draft of minutes will be circulated by e-mail to the NT as "Draft Minutes of ____ (date) for Review".
2. All NT members are to respond with either corrections & revisions, or approval of the draft for circulation.
3. When all NT members have responded, minutes will be posted in the newsletter, as Draft, to expedite timely communication.
4. Minutes will be officially approved at the following NT meeting.

New Ideas for Church / Addressing Loneliness: -none noted

Business Arising:

Covid-19: Doe reported that the BC government is continuing to recommend masking for indoor events involving vulnerable populations.

Navigation Team Decision-Making:

As a change from the current consensus decision-making process used by the Navigation Team, it was:

M/S Mac Fraser/Wendy Barker that the Navigation Team will make decisions by motions and votes. -Carried.

Review of Gathering Feedback:

M/S Wendy Barker/Elsie Parsons that the notes and feedback from the Gathering be reviewed at a September meeting for planning purposes. -Carried.

Reports:

Light of God:

Rev. Mary will take Thursday and Friday off to accompany Grant to the Pacific Mountain Region meeting in Vancouver. In the past week, she has done 3 services, including a funeral, and provided pastoral care to a dying woman from Alberta.

In response to a question about the decision-making scope of Bubble Groups, the NT agreed that such groups may make their own decisions as long as these are consistent with the direction and budget of the church.

The Service in the Park was attended by about 30 people, and included Faith Lutheran congregants.

M/S Wendy Barker/Elsie Parsons that a clipboard be circulated, including dates and duties, so that people may sign up as ushers. -Carried.

Wendy will prepare the clipboard.

Shepherding Resources: (See Funds Summary to June 30/22)

Market value of investments continues in a serious drop. Currently, 45 people are providing 81% of the total operating income for PRUC. ProVision Funds were received so that Harmony Vespers can resume monthly starting in September.

M/S Wendy Barker/Elsie Parsons that the financial report to June 30/22 be accepted. -Carried.

Trustees: (See report)

M/S Mac Fraser/Marilynn Davis that the NT approve an expenditure not to exceed \$2,900, to hire Jackson and Associates to complete a replacement cost appraisal of the church building only, as a requirement of the insurer.

-Carried.

M/S Elsie Parsons/Doe Fraser that the Trustees' Report be accepted.

-Carried.

Loaves and Fishes:

Doe has received a package for planning a September service to recognize the work of the UCW over the years. The NT supports purchase of a plaque as a token of appreciation.

Sign-up sheets for after-church coffee are posted in the kitchen.

Caring and Sharing: No report.

Sacred Ground: No report.

Open Heart: No report.

Ministry and Personnel:

Mac reported that, though she has completed the required 5 years, Rev. Mary will not be taking a sabbatical at this time in light of the church's financial position. If and when she does take a sabbatical, she will give a one-year notice.

M/S Mac Fraser/Marilynn Davis that the amended Job Description and Employment Agreement for a part-time Administrative Assistant be approved as presented. -Carried.

Regional Representative:

Draft minutes from the Pacific-Mountain Region meeting in Prince George are online. Rev. Dr. Carmen Lansdowne, originally from Ahousaht, has been installed as the first indigenous United Church Moderator.

Correspondence:

A letter of thanks was received from the United Church of Canada, thanking the congregation for their donation of \$4,150 in support of the people of the Ukraine.

A letter from Nan Cornwall was discussed. Grant will draft a response and circulate it to NT members for review and input.

What have you been hearing:

Given the time, this was deferred to next meeting.

New Business:

Blackberry Festival: The PRUC booth will be organized and set up by Grant & Mary, Del & Ian, and Marilyn.

PRIDE Festival: PRUC is placing an ad in the paper, and Grant & Mary will be present for the flag-raising and other activities.

September Start-Up:

Sept. 10	Harmony Vespers, organized by David Richert & Del Mansell
Sept. 11	Kids United begins
Mid-Sept.	Choir start-up, hiring of Admin Asst., Young Families program
October	Bible Study, Pastoral Care group

Adding new priorities to our list: -none at present.

Next Meetings:

Thursday, Sept. 15, 7:00pm NT Business Meeting in-person and Zoom

Thursday, Sept. 29, 7:00pm NT Planning Meeting

-to include forward planning based on a presentation regarding the future of the building and property, and a review of the Gathering notes and feedback.

9:45 Closing Prayer: by Rev. Mary

Trustees Report for July 2022

No meeting was held however day to day regular business was handled.

PRUC finally received notification of the renewal of its insurance policy thru the United Church of Canada.

This year the premium is **\$13,658** effective June 1, 2022 expiring May 31, 2022. This is a 15% increase over last year. The UC is targeting a 30% reduction in premiums starting in December assuming General Council approves self insurance in 2 weeks time. This is not reflected in the premium at this point in time. The UCC has an umbrella insurance policy covering all Churches that provides Director and Officers Liability Insurance covering directors and officers, employees, trustees, volunteers, committee members or others acting on behalf of an officer or board of directors for their personal liability arising out of actual or alleged negligence, errors misstatements or breach of duty.

PRUC was given **60 days** (Sept 11/22) to get an updated professional accredited appraisal of the church as requirement for its insurance. This was last done in 2008 and by the terms of the UCC insurance policy, it is a requirement to be done every 5 years. There is no one in town that can do this Appraisal. Several appraisers were recommended by the broker HUB International. They were in Vancouver and Nanaimo. None were willing to do it but it was suggested that Jackson and Associates in Courtenay might. Jackson and Associates has provided a quote and a time frame for completion. In 2008 the costs ranged from \$1800 TO \$5000 to do the report. These report do not include valuation of Stained glass windows, chattels, personal property and equipment.

A certificate of insurance was provided by the insurer required by the city for the outdoor service at Larry Guthro Park for July 17 or the 24th weather depending. There was no cost.

On July 17th, PRUC received a letter stating that it has been identified by the Land Owner Transparency Registry that we are a reporting body in case because we could be laundering money in BC. This filing must be completed by Nov 30, 2022. Failure to do so can result in a fine of \$50,000 or 5% of the assessed value whichever is greater. It can only be filed by a lawyer. Fortunately, we are not the only Church that this is required of. After contacting Toronto UC followed up in Pacific Region the day this letter was received, Pacific Region contacted their lawyer who confirmed the filing must be done. The lawyer, Derpak White Spencer LLP also offered to do the filing for a very discounted rate of \$150 plus GST and filing charges for all the churches that are required to report.

The lawyer was provided with the necessary documents on July 19th. The Lawyer's office has confirmed they received the documents.

IMMEDIATE ACTION REQUIRED BY THE NAV TEAM

To approve an expenditure of \$2900 plus GST to hire Jackson and Associates to complete a replacement cost appraisal of the church building only, a requirement of the insurer. The report will be completed within 4 weeks of date of order.

Submitted by Allan Barker