

POWELL RIVER UNITED CHURCH
NAVIGATION TEAM MEETING
APRIL 22, 2020 MINUTES

Attending: Grant Vaughan, Wendy Barker, Del Mansell, Rev. Mary White, Marilynn Davis, Doreen Fraser, Mac Fraser, Elsie Parsons, Robert Woods
Observing: Tyler Nouwens

NOTE: This meeting was held via internet and phone conferencing.

Grant, as chair, called the meeting to order.
Marilynn opened the meeting with a prayer.

The agenda was accepted after amending to add: under new business - "Nova Scotia tragedy".

Email votes: The minutes of the March 18, 2020 Navigation Team meeting were approved.

Reports:

- Light of God: Rev. Mary attends a weekly webinar with the Pacific Mountain Region.
Rev. Mary will check with the Region regarding how the cancelation of Harmony Vespers until the fall affects our ProVision funding.
Family programming: ProVion Fund has approved its postponement.
- Shepherding Resources: (see attached)
- Loaves & Fishes: Doe gave a verbal report on food distribution organizations. They are still holding off on receiving cash donations. Elaine McDonald gave the Salvation Army our pasta supplies for their Wed. night food distribution. They were very appreciative.
- Caring & Sharing: We should look at ways to connect with people who are lonely and need more contact. It was agreed that we will send out cards. Mary will let Marilynn know who needs a card & Marilynn will pass it on to volunteer senders (Wendy, Robert, Elsie). Rev. Mary will contact David about possibly holding a virtual (Zoom) sing-along.

- Sacred Ground: (see attached)
- In My Name: The Paddle Group has submitted a final report on the Feb 22nd Blanket Exercise to the United Church of Canada's Justice & Reconciliation Fund as required for receiving their funding for the exercise.
- Open Hearts: (see attached)
Tyler gave a verbal report expanding on his written report.
- Ministry & Personnel: It was agreed to continue the church building closure and paying ministry staff until the end of May. This will be reviewed at our May 20th business meeting.

Correspondence: None

New Business:

- Covid 19: It was suggested that we create a log book to record who enters the church, where they go and what they touch to track contaminated surfaces/areas. This item was passed to the Health & Safety / Emergency Procedures group for follow-up and to report back recommendations at our next meeting.
- We should ask the UCW if they want their minutes distributed as an attachment to the NT Minutes when they resume their meetings.
- It was agreed that we will send a card to the UCoC Nova Scotia Region to be shared with all the Nova Scotia United churches. Rev. Mary volunteered to do this.
- There was a discussion about holding our NT meetings via Zoom. Tabled to next meeting.

Setting the agenda for our next meeting: easing of provincial restrictions (due May 15th); Health & Safety / Emergency Procedures report; Alternative ways to hold our meetings electronically

Date, Time & Location of the next business meeting: Wed. May 20th at 9:30 am via teleconferencing

The meeting ended with a prayer by Rev, Mary.

TREASURER'S REPORT TO NAVIGATION TEAM

April 22, 2020

Items Circulated to NT Since March 18/20 Meeting:

- Notes** from UCC and Regional Webinars of March 25, April 1, 8, and 15
- Financial Summary** to March 31/20
- Income comparisons** YTD and March to March, 2019-2020 (for the purpose of calculating eligibility for 75% wage subsidy)

Update on Current Situation:

10% Wage Subsidy

- processes have been followed so that PRUC can access the 10% wage subsidy offered by the federal government; first rebate should happen by the end of April

75% Wage Subsidy

- income comparisons indicate PRUC should qualify for the 75% wage subsidy for March, though perhaps not April; the process for applying has not yet been published

CEBA Loan Program

- churches do not qualify for the \$40,000 federal loan program, but a new support for non-profits was just announced April 21/20; details are not yet available

Deferred Assessment

- though churches can ask to have their national church assessments deferred until Fall, it would not make sense for us to do that at this time, as there is no guarantee we would be more able to pay later

Ongoing Offering

- we have been blessed that a number of people have continued their offering, made e-transfers and signed up for PAR; much of this shows in our April income, as people were initially unsure of how to donate during the March shut-down period
- income for the first half of April was \$7,161, compared to \$7800 for the first half of February. This was without rent from Lutherans (or others for April)

New "Donate" Button

- Tyler and Donna are working together to put a Donate button on our website; this is primarily aimed at those who are not regular attendees at PRUC, since it is better (and costs less) for regular attendees to use current methods

Personnel Considerations

- Donna is facing surgery, and will be in Vancouver from April 27-May 3. She will still be able to deal with e-transfers and questions via e-mail. She has left important info with the Treasurer in case she is held over.
- if there is insufficient work for the secretary and/or organist, it may be actually more financially beneficial to them to lay them off and have them apply for the CERB \$500/week benefit, rather than continue their regular rate; this would have to be discussed with Regional Council

Next Info Update:

UCC will host another webinar for Treasurers on Apr. 22/20 at 4:00pm PDT.

MAINTENANCE REPORT

April 22, 2020

Building Security:

- tied internal door handles shut with rope
- checking exterior doors and windows and doing complete walk-through of building 3 times per week, including flushing toilets once per week
- note that someone recently unlocked Fellowship Hall Door and Breezeway door with keys, and left them unlocked; however, the ropes were still intact, so the doors couldn't be opened

Other Items:

- purchased and replaced lock on M&P file cabinet upstairs
- negotiated a \$75/month rental with Quilters Club for storage of their equipment; at present, this has not commenced

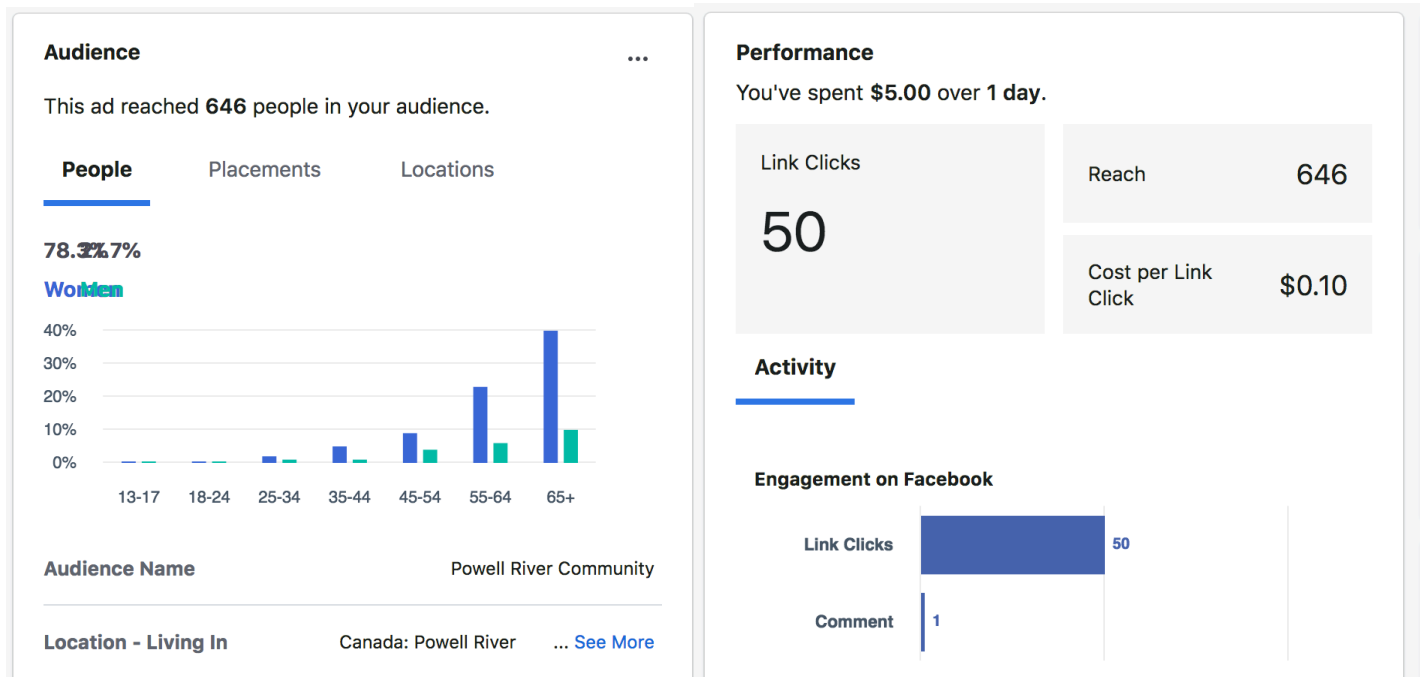
Yet to be Done:

- remove TV from nursery
- create door slot and internal mail-box
- respond to Crofton House letter

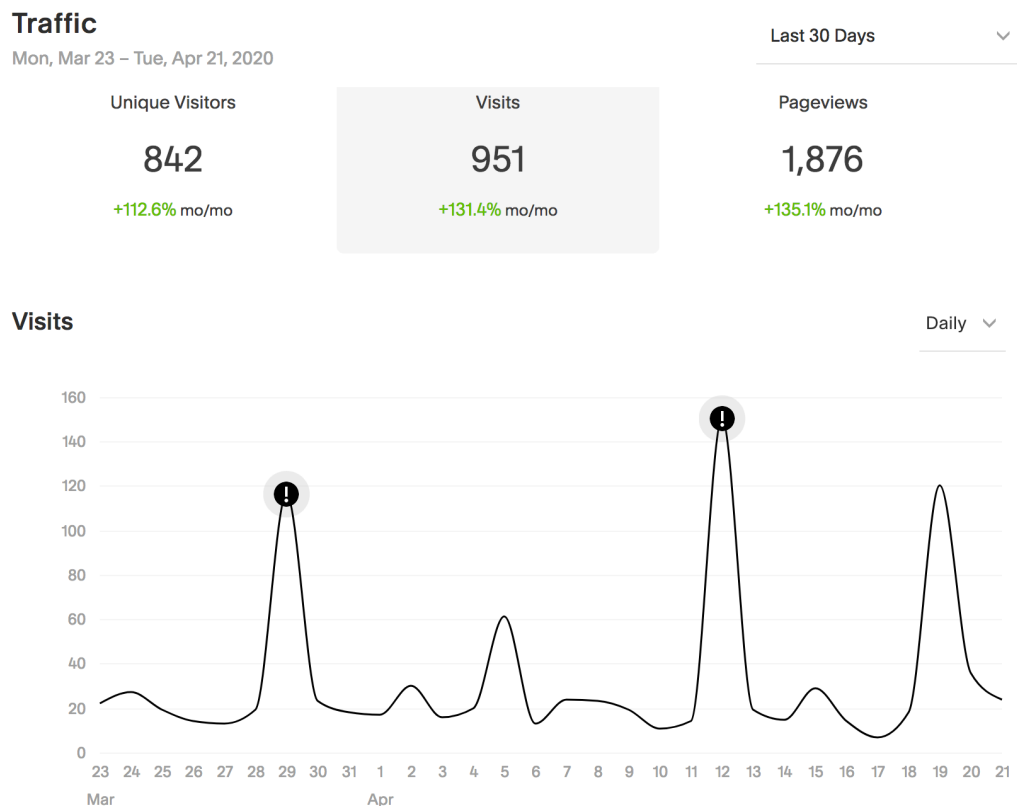
Open Heart Communications Report

WEDNESDAY APRIL 22, 2020

1. This report is for a \$5.00 ad boost on Facebook for the Humour Sunday Service.



2. In the past 30 days these are the number of people that have visited our website, note the spikes on Sundays.



3. In the past 30 days these are the sources where people come from to get to our site. Note the increase in Facebook traffic this past Sunday April 19th because of the \$5 ad boost (light medium grey). Also note Easter Sunday, 150 people came to our website.

Traffic Sources

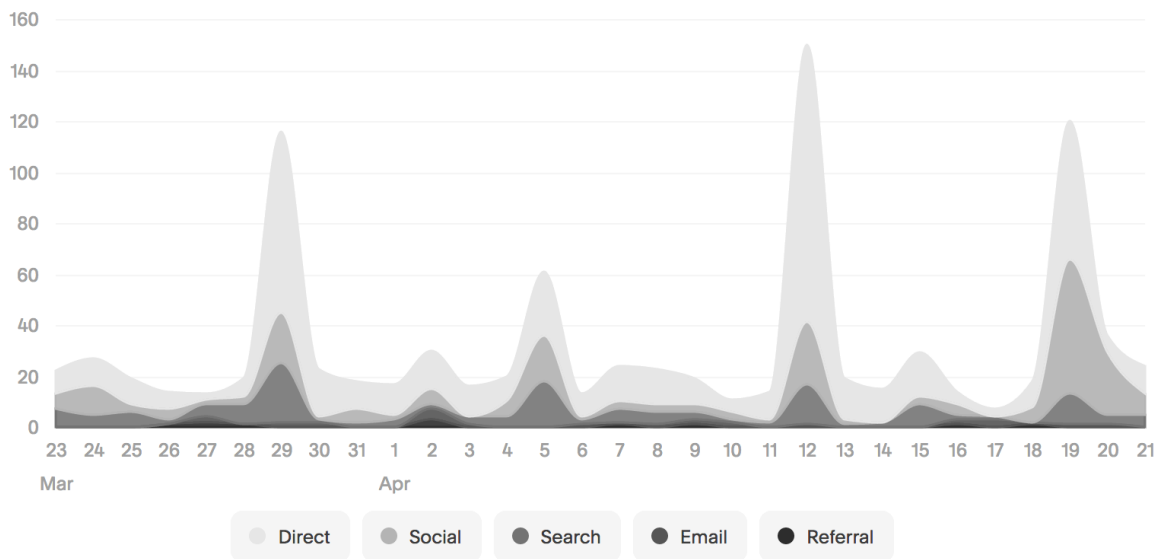
Mon, Mar 23 – Tue, Apr 21, 2020

Last 30 Days



Visits

Daily



4. Our email list is up to 104 people. In the past 30 days, 21 people have signed up to receive Email Newsletters on the Homepage of our website.
5. Yesterday we connected our website to our bank account through an online credit card processor. This will enable us to accept online donations from people using their credit card. It also enables us to sell things on our website.