

POWELL RIVER UNITED CHURCH
NAVIGATION TEAM MEETING
JAN. 28, 2021 MINUTES

Attending: Grant Vaughan, Del Mansell, Rev. Mary White, Jeremy Buhay,
Marilynn Davis, Doreen Fraser, Mac Fraser, Elsie Parsons, John Taves
Regrets: Wendy Barker
Observing: Tyler Nouwens

NOTE: This meeting was held via internet and phone conferencing.

Grant, as chair, called the meeting to order.

Grant opened the meeting with a prayer.

The agenda was accepted after amending to add under Business Arising:
“appointment of John Taves to the Navigation Team”.

Email votes: The minutes of the Nov. 19, 2020 Navigation Team meeting
were approved.

Approval of a PR Living & Peak ad for our online Christmastime services.
Approval of the wording for the Treasurer’s message in the Jan. 7, 2021
weekly newsletter.

Business Arising from the Nov. 19, 2020 minutes:

- Appointment of John Taves to the Navigation Team:
Moved by Mac Fraser seconded by Elsie Parsons “that John Taves be
appointed as a member at large of the Navigation Team.” Carried

Reports:

- Light of God:
A coffee group has met online and will continue to meet weekly and a
second group is being organized.
We will be having an online Ash Wed. service on Feb. 17, 2021.
Any ideas for Shrove Tuesday should be forwarded to Rev. Mary

- **Shepherding Resource:** (see attached)
A draft budget for 2021 was presented for discussion and approval.
(see attached)
Moved by Mac Fraser seconded by Marilyn Davis “that the draft budget of \$133,775 for fiscal year 2021 be approved for presentation to the 2021 AGM.” Carried
- **Caring & Sharing:**
Doe gave a brief report on the recent local Everyone Deserves a Smile (EDAS) project
Elsie will ask Phyllis to send a card congratulating Tyler Pielle on passing his Red Seal exam for auto technicians.
- **Open Heart:** (see attached)
- **Ministry & Personnel:**
 - A Code of Conduct document is still being worked on

New Ideas for Church:

A discussion was held on the question “Why do you go to Church?”
It was suggested that we could possibly do a meditative Taize-type service on a regular basis with a pre-recorded set of chants.
It was agreed that online worship services will continue to be a part of our ongoing ministry after we resume in-person worship.

Correspondence:

- Email from Naramata Centre re: taking out memberships in advance of their AGM – this was included in our weekly newsletter.
- Email from First United Vancouver regarding the Coldest Night of the Year event (see New Business below)

New Business:

- **Nav. Team:** members leaving/remaining
Del will be leaving the Nav. Team as of the AGM. We thank Del for his years of loving service as Nav. Team secretary.

- Ministry groups: members leaving/remaining
Before striking a Nominating Committee the Chairs of our various ministry groups need to identify vacancies needing to be filled. These are:
 - Trustees: Al Barker
 - Ministry & Personnel: Mac Fraser
 - Finance: Wendy Barker
- AGM:
 - Set date: Tabled to next meeting
 - Discuss possible formats: Mary &/or Grant will check with PMR and UCoC regarding virtual meetings and an online voting process. Items usually voted on are: Approval of minutes; Acceptance of Finance Report; Approval of the 2021 budget; Appointment of person to review financial books; setting M&S goal; confirming the current &/or new members of the Nav. Team.
 - Annual report: Grant will contact Phyllis regarding submission dates for the Annual Report.
- Coldest Night of the Year event (Feb. 20th): It was agreed that donations from this event will go to the local Salvation Army who are still providing services to the unhoused/low-income members of the community.
Marilyn volunteered to put together information for the weekly newsletter.

Setting agenda for next meeting: AGM preparations;

Date, Time & Location of next meeting: Thurs. Feb. 18th at 7 pm.

The meeting ended with a prayer by Rev, Mary.

Funds Summary

SUMMARY OF OPERATING FUND TO December 31, 2020 - with Covid Closure Comparison							
		2020	2019	Budget 2020	Apr-Dec 2020	Apr-Dec 2019	Notes on 2020
Revenue	Donations	85,844	101,388		66,675	79,530	-donations dropping
	Rent	15,946	12,661		10,587	9,521	-thanks to Lutherans continuing payment
	Fundraising	157	2,883		0	968	-not happening
	UCW	0	5,000		0	5,000	-not happening
	Manse Fund	7,800	7,800		7,800	7,800	-no change
	Gov't Subsidy	22,114	0		22,114	0	-this year only!
	Other	2,491	14,197		2,366	13,741	-includes one-time only foundation donation
	Total	134,352	143,929		109,542	116,560	Without Gov't Subsidy, Apr-Dec/20 is 87,428 (or 116,570 for 12 months, if Covid continues)
Expenses	Minister	61,767	70,023	72,840	45,365	52,241	-pension adjustment has really helped
	Other Staff	36,886	39,746	42,055	26,082	29,928	-janitor not paid
	Committees	591	946	1,550	168	741	-no committee work being done
	Other Operational	33,057	31,183	32,893	24,352	23,897	-increase in insurance & UCC regional levy
	Total	132,301	141,898	149,338	95,967	106,807	but hydro & fuel were lower
Net Income		2,051	2,031		13,575	9,753	

SUMMARY OF SPECIAL FUNDS TO December 31, 2020

	Bldg & Mtnc (YTD)	Whosoever Welcomes (Refugee Fund)	Benevolent Fund	Organ / Piano	Choir	Memorial Gardens	Child, Youth & Family Fund	Harmony Vespers
Bal. Fwd.	\$6,998	\$33,598	\$675	\$5,435	\$2,175	\$972	\$1,222	\$4,621
Income	\$1,724	\$1,047	\$0	\$0	\$0	\$0	\$392	\$766
Expenses	\$2,396	\$27,262	\$0	\$0	\$0	\$0	\$493	\$930
Balance	\$6,326	\$7,383	\$675	\$5,435	\$2,175	\$972	\$1,121	\$4,457
	Young Families Project	Presbytery Refund	Blanket Ceremony	Communications Project	Manse Fund		Legacy Fund	
Bal. Fwd.	\$2,965	\$3,214		\$4,246	Tfr. to Operating	\$7,800.00	Granted in 2020	\$2,500.00
Income			\$1,062	\$9,214	Market Value	\$154,665.49	Market Value	\$138,294.03
Expenses	\$3,998	\$3214	\$1,062	\$9,641			Available for Grant	\$42,086.54
Balance	-\$1,033	0	\$0	\$3,819				
M&S Total Remitted	\$5,820	Notes: 1. Presbytery Refund amount has been transferred to Communications Project to assist in extending the program into 2021. 2. Legacy amount available for grant will change (increase) based on 2020 interest & dividends.						

BUDGET

DRAFT BUDGET FOR PR UNITED CHURCH -- 2021				
	Budget 2021	Budget 2020	Actual 2020	Notes for 2021
Pastoral				
Minister's Salary	60,168	58,873	58,873	COL 3 & Service Category D; 2.2% UCC increase
Minister's Benefits	1,248	10,500	1,085	No Pension starting 2020
Car Allowance	500	500	0	May vary, based on usage - .41/km per UCC
Minister's Telephone/Internet	1,200	1,200	1,200	Cell phone & internet @ \$100/mon.
Books & Continuing Education	1,474	1,442	160	Increased by UCC
ADP Charges	475	325	449	Based on 2020 increase over previous
Sabbatical Fund	0	0	0	3 mon. paid after 5 years -- need to discuss
Total Pastoral	65,065	72,840	61,767	
Total Non-Min. Staff	20,709	42,055	34,955	
Other Expenses				
Janitor Supplies	400	400	326	Any opening will create extra sanitizing needs
Office & Church Supplies	3,150	2,500	3,116	Includes internet & subscriptions, mail-outs
Accounting	4,900	4,900	4,800	\$400/mon. + \$100 review of books
Bank Charges	250	300	240	
Stripe Charges	250	0	240	For donations from website
Copier	500	700	473	
Hydro	1,500	2,100	1,225	
Fuel	3,000	3,200	2,749	
Telephone - Church	1,800	1,200	2,025	Reduced plan starting October 2020
Advertising	800	1,200	605	
Presbytery Allocation/Regional Assmt	6,894	7,163	7,162	Appears 2021 figure will be lower than 2020
BC Conference/Region Expense	400	400	0	For rep attending meetings - if in Vancouver
Security	325	325	313	
PAR	115	105	111	
Insurance	10,000	7,500	8,772	Removed earthquake coverage; bldg not alarmed
Taxes	725	600	707	
Water & Garbage	200	200	191	
Communications contract	7,500	0	0	To carry beyond ProVision funded contract to year-end
Young Families Programs contract	4,000	0	0	To carry beyond ProVision funded contract to year-end
Contingency	100	100	0	
Total Church Expenses	46,809	32,893	33,055	NB wedding & funeral honoraria not included in actuals
Division Expenses				
Membership/Caring & Sharing	100	150	0	Not used in 2020
Outreach	0	0	0	New initiatives?
M&P Recruiting Costs	0	0	0	
M&P Contingency	100	100	0	
Ministry & Personnel	100	100	0	
Christian Education				
SS Curriculum	375	400	374	
SS Activities	0	0	0	Use CYF Activity Fund
CE & SS Supplies	50	100	0	
Misc. (Bibles, etc.) Book Studies	0	0	0	
Library	75	150	49	
Nursery	0	0	0	Use CE & SS Supplies line
Total Christian Education	500	650	423	
Worship				
Guest Speakers / Summer Relief	442	500	150	2021 summer relief UCC daily rate is \$221
Contingency / Worship Supplies	50	150	18	Candles, palm branches, communion, etc.
Total Worship	492	650	168	
TOTALS	133,775	149,338	130,368	
Notes:				
2021 Total Revenue	116,570			-based on Dec. 31/20 income, without Gov't Subsidy
Less 2021 projected expense	133,775			
Potential surplus/deficit at Dec. 31/21	-17,205			-Use \$ from investments to cover deficit

2021 Draft 3 - Jan. 20, 2020

PRUC Communications Report – Nov. 19 2020 to Jan. 27, 2021

Traffic

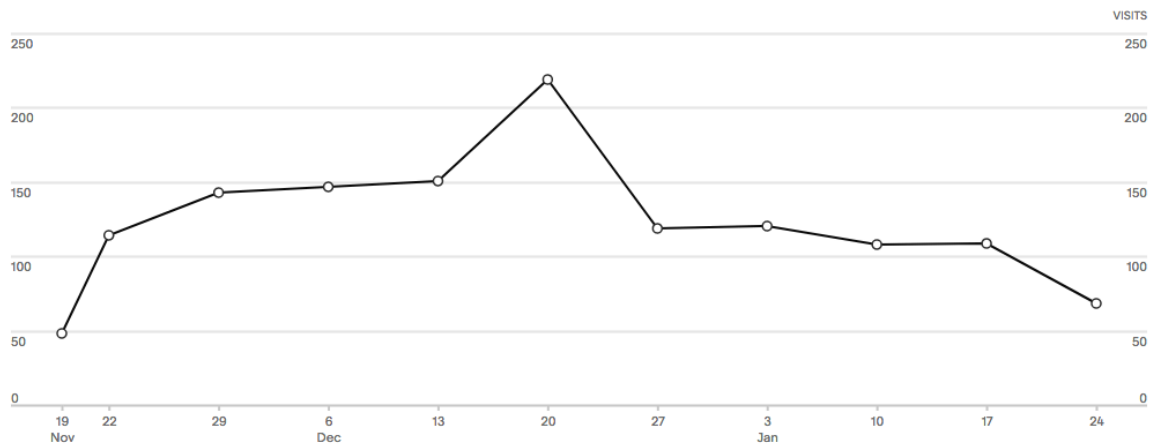
Custom

VISITS	UNIQUE VISITORS	PAGEVIEWS
1.3K	912	2.3K
+139% yr/yr	+74% yr/yr	+93% yr/yr

Visits

Weekly

Nov 19, 2020–Jan 27, 2021 • 1,326 Total +139% yr/yr



Website Statistics (since the last report):

From Nov. 19, 2020 to Jan. 27, 2021: 912 Unique Visitors

Last Year Same Timeframe: 537 Unique Visitors

We continued with the same consistent mix of communications during the reported period, with a few additional services during the Christmas season of worship:

- 1) Create a blog post on website from the PRUC Daily Messages
- 2) Share the Blog post and Family Fun Videos to Facebook
- 3) Create and send the Weekly PRUC Email Newsletter
- 4) Assemble the Sunday Worship Video, and Upload to YouTube
- 5) Make the weekly Worship Video available Sunday mornings, update website, and announce / share worship video link on Facebook
- 6) Update Family Fall Fun website section with Videos & Activities