# Notes from Planning Meeting (background information for further discussion and action) 

Attending: Grant Vaughan, Wendy Barker, Del Mansell, Rev. Mary White, Marilynn Davis, Mac Fraser, Elsie Parsons, Robert Woods
Observing: Tyler Nouwens
Grant, as chair, called the meeting to order.
Marilynn opened the meeting with a prayer.
The agenda was accepted,
Email votes: The minutes of the Jan. 22, 2020 Navigation Team meeting were approved.

Business Arising from the Jan. 22, 2020 minutes:

- Congregational gathering follow-up:

Place cards for Trinity Hall tables have been redone with the new service time.
The "Welcome Each Other with Love" signage for Trinity Hall was discussed.

- The TV has not yet been removed from the nursery.
- Name tags were discussed.
- Robert will contact ushers about having a greeter at the Trinity Hall entrance. This area will be developed into a "welcoming centre"
- Becoming a Welcoming Church was briefly discussed then tabled to the next planning meeting

New Business:

- AGM issues: feedback was discussed
- Garage Sale: it was agreed to go ahead with the garage sale on May $29^{\text {th }} \& 30^{\text {th }}$. Elsie volunteered to form a bubble group to help Phyllis with organizing.
- Health \& Safety \& Emergency procedures: Mac \& Doreen Fraser will develop procedures and report back with recommendations
- Coffee Time: Marilynn agreed to contact Doreen Fraser to arrange a meeting of the coffee team
- Covid-19: Issues involving the local church and UCC recommendations regarding this pandemic were discussed.

Setting the agenda for the next planning meeting: Coffee Time, shared building use meeting report, welcoming church report, pew reconfiguration group report

Date, Time \& Location of next planning meeting: Apr. 1, 2020 at 9:30 am Business meeting Apr. 22, 2020 at 9:30

The meeting ended with a prayer by Rev, Mary.

