

POWELL RIVER UNITED CHURCH  
NAVIGATION TEAM MEETING  
MAY 22, 2019 MINUTES

Attending: Wendy Barker, Del Mansell, Rev. Mary White, Marilyn Davis, Rob Hill, Elsie Parsons, Grant Vaughan,  
Regrets: Robert Woods  
Observing: Tyler Nouwens

Marilynn agreed to chair this meeting.

Marilynn opened the meeting with the words from “Who is My Mother”.

The agenda was accepted.

The minutes of the April 17, 2019 Navigation Team meeting were accepted via email.

Business Arising from the April 17, 2019 minutes:

- Ushers: Still in progress.
- Paddle group: will be meeting on Wed. May 29<sup>th</sup> at 7pm.
- Changing investment advisor:  
Moved by Grant Vaughan, seconded by Rob Hill “that we accept the recommendation of the finance committee to transfer our investments from Edward Jones to Mandeville Private Investments and that the signing authorities for the accounts be Wendy Barker, treasurer, and Donna Lloyd, bookkeeper.” Carried unanimously
- Incident report follow-up items: Robert Woods is currently doing an inventory of our assets.
- June Picnic & Outdoor Service: will be held on Fathers’ Day, June 16<sup>th</sup> at Willingdon Beach. The pavilion has been booked. Insurance is being pursued. Grant agreed to coordinate with Robert Woods, Tyler & Trish. Date to be announced this Sunday.
- ProVision application – Reaching out to Families:  
The application has been submitted and confirmed that it was received.

- Crofton House respite request: Tabled until we hear back from them.

Reports:

- Light of God:
  - Affirming group: the first meeting was held on Mon. May 13<sup>th</sup>.
  - Harmony Vespers year-end evaluation report for ProVision Fund will include input from surveys which will be distributed at the June & July Vespers events.
  - Reapplying for another Harmony Vespers grant. Tabled
  - Kid's United: ends on May 26<sup>th</sup> & will resume in the fall. Offering summer time childcare in the play room (Nursery) with the service being piped into Trinity Hall/Playroom areas will be discussed by Kids United volunteers. To be announced this Sunday.
- Shepherding Resources:
  - Financial update: was presented. (see attached)
  - Wendy agreed to put a quarterly financial update in the announcements.
  - It was agreed that Gift Certificates for groceries are to be bought using money from the Benevolent Fund and are to be kept on hand by Rev. Mary for emergency issuance.
- Trustees:

It was agreed to accept the recommendation of the Trustees to change the locks, issue new keys, and implement procedures for church staff, volunteers and user groups to learn how to arm and disconnect the alarm system. This will be done by the Sacred Grounds Ministry over the summer with training on the arming/disarming procedures to be done in late Aug./early Sept.

Doing this will lower our insurance costs.

The key distribution system is currently being reviewed by Robert Woods.
- M&P: A list of staff vacation times was presented.
- Communications: Tyler presented a brief exercise for the NT to complete.

Tyler also agreed to meet with the organizing group for the church picnic & BBQ to coordinate a marketing strategy for this event.

Correspondence:

- Thank you card to the NT from Phyllis
- Kootenay Faith Fest 2019 in Nelson, BC June 21-23. To be posted
- Pacific Mountain Region – Samantha Jones has been hired starting May 13, 2019 in the role of Assistant of Youth, Young Adults and Children's Ministries.

New Business:

- Presbytery Money: It was agreed that this money will be used as a contingency fund.
- NT Retreat / Strategic planning:  
A discussion was held about doing goal setting at our next meeting.

Setting agenda for next meeting: Review of goals from the final report of our Interim Ministry which was completed two years ago.

Date, Time & Location of next meeting: Tues. June 11<sup>th</sup> at 5:30 pm at Wendy's or Elsie's with a potluck to precede the meeting.

Chair of next meeting: Marilyn

The meeting ended with a prayer by Rev, Mary.

Upcoming Events:

May 30 – June 2 – Pacific Mountain Region inaugural general meeting  
Wed. June 5<sup>th</sup> – UCW Central Luncheon at noon  
Sat. June 15<sup>th</sup> - Harmony Vespers – 4pm  
Sun. June 16<sup>th</sup> – Outdoor Service, BBQ/Picnic – 10:30 pm at Willingdon Beach Pavilion  
July 15<sup>th</sup> – 19<sup>th</sup> – Summer Day Camp