POWELL RIVER UNITED CHURCH NAVIGATION TEAM MEETING OCT. 1, 2020 MINUTES

Attending: Grant Vaughan, Wendy Barker, Del Mansell, Rev. Mary White, Marilynn Davis, Doreen Fraser, Mac Fraser, Elsie Parsons

Observing: Tyler Nouwens

NOTE: This meeting was held via internet and phone conferencing.

Grant, as chair, called the meeting to order.

Marilynn opened the meeting with a prayer.

The agenda was accepted after amending to add: under Business Arising: add "criteria for reopening building for worship services"; under Reports add "Pacific Mountain Region".

Email votes: The minutes of the Aug. 12, 2020 Navigation Team meeting were approved.

Business Arising from the Aug. 12, 2020 minutes:

- Covid-19:
 - criteria for reopening building for worship services
 Tabled to another meeting
 - Congregation survey/questionnaire
 Three areas were identified:
 - How should we continue to do church and stay connected until we can reopen?
 - Would you attend services under these conditions &/or criteria?
 - How should we do church when it is safe to reopen? It was agreed to have the questionnaire cover how we are staying in touch now and how we could improve that. Wendy agreed to come up with a list of possible questions

o Doing church and staying in touch in new ways:

Drive-in service?

Doing a virtual Harmony Vespers – Mary agreed to discuss this with David.

What other things can be done virtually (ZOOM)? Coffee get togethers, Bible studies, etc.

Other discussions and thoughts to follow.

Reports:

- Light of God: Mary appreciates having other members doing the prayer/thought of the day.
- Shepherding Resources: (see attached)
 Moved by Wendy seconded by Doe "that the needed funding for completing the communications project will be taken from the Presbytery refund account." Carried
- Loaves & Fishes:

Doe reported that the "Everyone Deserves a Smile" project is proceeding again this year. This is to be included in the weekly newsletter and announced as good news at the next worship service. A Thanksgiving dinner will not be held this year.

- Open Heart: (see attached)
- Ministry & Personnel:
 - Review of staff hours:
 - Job letter of expectations:
- PMR: Grant has been selected to sit on the board of the region's 3 Point Housing Society.

New Business:

- Nav Team new member(s):
 This is still being pursued.
- Long Term plans:

• Thanksgiving Service:

It will be held on-line as usual.

It was agreed to have Phyllis do a congregational mail-out of a card with a message from Rev. Mary to the congregation.

• Rev Jim Erb's Funeral Service:

Rev. Karen May could officiate in Rev. Mary's absence.

A proposal of how the service will be held was presented. (see attached)

Moved by Wendy seconded by Mac "that we approve the proposal for a funeral service for Rev. Jim Erb and the proposal suggestions be the criteria for this in-person gathering." Carried

Setting agenda for next meeting: Survey; Harmony Vespers; Approval of new Nav. Team member;

Date, Time & Location of next meeting: Grant to email everyone to establish the best day and time for future meetings.

The meeting ended with a prayer by Rev, Mary.

SUMMARY OF OPERATING FUND TO August 31, 2020									
		<u>2020</u>	<u>2019</u>	Budget 2020	Notes				
Revenue	Donations	55,535	58,905		Fewer envelopes, fewer open				
	Rent	11,176	7,903		Incl. Lutheran sharing fee				
	Fundraising	157	1,915		no fundraisers — affects UCW too				
	UCW	0	2,000						
	Manse Fund	5,200	5,200						
	Gov't Subsidy	4,960	0						
	Other	<u>1,250</u>	6,638		2019 had UCC Foundation grant				
	Total	78,278	82,561						
Expenses	Minister	41,394	46,574	48,560					
	Other Staff	24,446	25,632	28,037	Janitor not being paid				
	Committees	435	1,034	948					
	Other Operational	21,890	20,546	22,682					
	Total	88,165	93,786	100,227					
Net Income		-9,887	-11,225						

OOMINAIT	Y OF SPECIAL F	ONDO TO Aug	<u> </u>					
	Bldg & Mtnce (YTD)	Whosoever Welcomes (Refugee Fund)	Benevolent Fund	Organ / Piano	Choir	Memorial Gardens	Child, Youth & Family Fund	Harmony Vespers
Bal. Fwd.	\$6,998	\$33,598	\$675	\$5,435	\$2,175	\$972	\$1,222	\$4,621
Income	\$1,439	\$1,047	\$0	\$0	\$0	\$0	\$182	\$766
Expenses	\$1,792	\$27,279	\$0	\$0	\$0	\$0	\$493	\$930
Balance	\$6,645	\$7,366	\$675	\$5,435	\$2,175	\$972	\$911	\$4,457
	Young Families Project	Presbytery Refund	Blanket Ceremony	Communications Project	Manse Fund		Legacy Fund	
Bal. Fwd.	\$2,965	\$3,214		\$4,246	Tfr. to Operating	\$5,200.00	Granted in 2020	\$2,500.00
Income			\$1,062	\$6,000	Market Value	\$155,053.05	Market Value	\$133,315.32
Expenses	\$1,731		\$1,062	\$6,566			Available for Grant	\$29,311.00
Balance	\$1,234		\$0	\$3,680				
M&S Total Remitted	\$3,294							



COMMUNICATIONS MINISTRY REPORT



Prepared by Tyler Nouwens September 29th, 2020



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1. PRUC Communications Report Overview

This Communications Report may look different from the one written and submitted at the end of last November summarizing the first 8 months of our PRUC Communications Initiative.

Prior to COVID our Communications Ministry was 100% focussed on "Reaching the minds and hearts of people in our community, in hopes that our branding and messaging will inspire new people to attend our Church." As you may recall, over that 8 month period of time we were hosting 2 or 3 community events at our Church each month and our online ad promotions were inviting people in our community to those events, reaching people over 8,000 times (these were all non-Sunday worship service events).

Since the outbreak of COVID in March, the Communications Ministry has shifted it's primary focus of online communications towards maintaining a strong connection between PRUC Ministries and the Congregation through quality, well branded publications (blog posts and email newsletters), online donations, and video worship and children's services.

All of our blog posts and videos have been shared to the wider Powell River community through Facebook, with less of an emphasis on paid advertising, instead relying more on an organic reach.

Our Communications Ministry work from March 1 to September 29, 2020 primarily has included:

- 31 Email Newsletters (56% average open rate / 103 subscribers)
- 150+ Blog Posts
- 37 Worship and Children's YouTube Videos
- 150+ Facebook Posts



I think in "these Covid days" our minds, hearts, and spirits are going at high speeds, even when we are not constituely asser of it. We are worled and we are act. We are constantly whilling of all that has changed, wondering how much longer things will be thin way, wondering when we can expect next, and to no. Maybe we need to be equally proud of a day, or core time such days, when when the bear of a day or core minds and practiced some payer and meditation, or spert some quarter with off. Of.

"We could never learn to be brave and patient if there were only joy in the world." - Helen Keller



Your Invitation

To the PRUC Online Worship Service

Please Join Us this Sunday, June 14th

WWW.POWILLBINEBUNITEDCHURCH.ORG



A Blessing for Solitude

"May you recognize in your life the presence, power, and light of your soul. May you realize that you are never alone, that your soul in its brightness and belonging connects you intimately with the rhythm of the universe.

May you have respect for your individuality and difference.

May you realize that the shape of your soul is unique, that you have a special destiny here, that behind the facade of your life there is something beautiful and eternal happening.

May you learn to see yourself with the same delight, pride, and expectation with which God sees you in every moment."

John O'Donohu



Happy Birthday this week...

To Betty Berger, Lorraine Davies, and Jolayne Chaster

Matthew

11:28-30 New Lh Translation



"Then Jesus said, 'Come to me, all of you who are weary and carry heavy burdens, and I will globe you rest. Take my yoke upon you. Let me teach you because I am humble and genite at heart, and you will find rest for your souls."

News and Special Thanks

Robert Woods has tendered his resignation as a member of the Navigation Team and as a member and chair of the Ministry and Personnel Committee effective June 1st.

Robert Woods has tendered his resignation as a member of the Navigation Team and as a member and chair of the Ministry and Personnel Committee effective June 1st.

The Navigation Team, on behalf of the congregation, wishes to acknowledge the wonderful work Robert has done and we thank him for his time, expertise and input while holding those positions.

We love you and you will be greatly mixed Robert. We appreciate everything you have done in serving with love and we look forward to seeing you at church when services resume.

Best wishes and God's blessing be with you.

Prayer of the Day

Dear God

Creator God, Brother Jesus, and Bramal Holy Spirit, help as to bring our concerns to you, our Timure God. Help us to remember that each lift up our concerns to you. and we can ask you for your peace in our lives. We pray for all those who are carrying heavy burdens. May they find rest in knowing You, and comfort from coming into your presence. Thank you they you walk with up wery step of never day, and they double you, and low us.

Amen

Serve with Love

www.PowelRiverUnitedChurch.org

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2. Creative Online Communications Work

Worship Service for the Week of Sunday, September 27th.



Story & Activity for Young Families

FOR THE WEEK OF SEPTEMBER 27TH, 2020

CLICK TO VIEW





Previous Worship Services













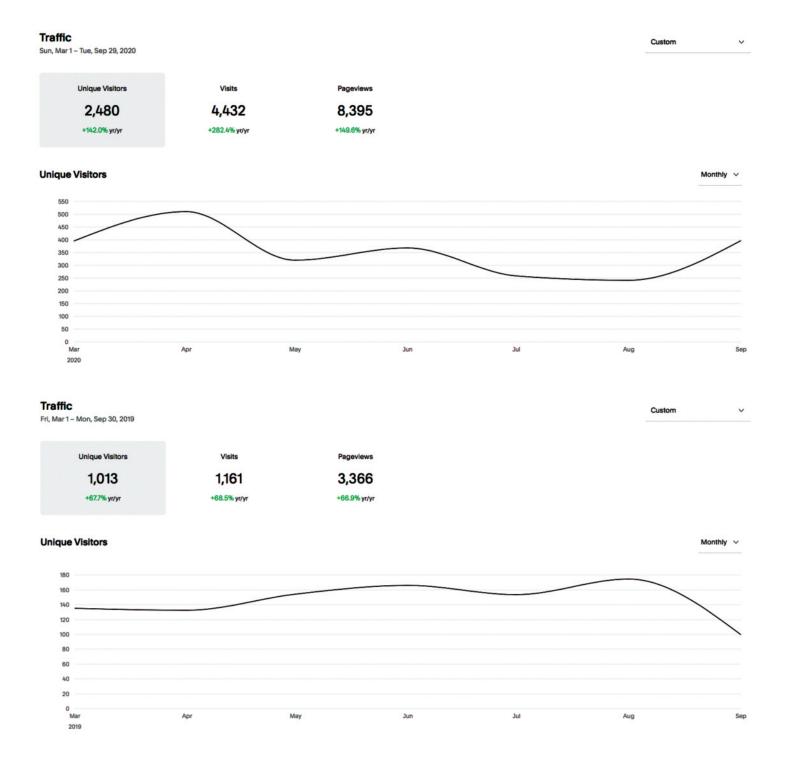






3. Analytics • PRUC Unique Visitors to Our Website

When comparing unique visitors to our website from 2019 to 2020 during the months from March to September, there has been a tremendous jump in the number of unique visitors to our website. I was pretty happy that we had over 1,000 visitors last year, but am quite surprised that the number has increased to almost 2,500 unique visitors.



4. In Summary

Throughout the COVID period, the weekly communications responsibilities to date for the past 6 months has primarily been to:

- 1) Create a blog post on website from the PRUC Daily Messages
- 2) Share the Blog post to Facebook
- 3) Create and send the Weekly PRUC Email Newsletter
- 4) Assemble the Sunday Worship Video, and Upload to YouTube
- 5) Make the weekly Worship Video available Sunday mornings, update website, and announce / share worship video link on Facebook
- 6) Update Family Summer Fun website section with Videos & Activities

5. Looking Ahead

As long as we are unable to gather in person for weekly worship services at our church, we are going to need to maintain online communications with our congregation through our email list, thoughts of the day blog posts, and email newsletters, and of course try to deliver a resemblance of a "normal" worship service through video each Sunday.

Once the future looks a little bit more certain, ie: we have confirmed plans for re-opening our Church for in person gatherings, we can revisit what our new communications should be, dependant on our human and financial resources.

Right now due to the uncertainty around Covid, it is hard to make any additional recommendations about new communication initiatives.

PROPOSAL FOR FUNERAL SERVICE FOR REV. JIM ERB

Jim was a United Church minister for over 50 years, and served Powell River United Church for 4 of those years. He said he would like to be buried from the United Church. On August 30/20, Rev. Mary expressed general approval for a sanctuary family service with Zoom or a podcast for the general community/congregation followed by an interment service with family.

Timing:

- -a Saturday
- -hoping for mid to late October

Format:

- -combination of in-sanctuary and live-streamed
- -family and a few selected close friends in the sanctuary, along with the minister, organist and possibly one other musician
- -one key service speaker participating via Zoom
- -any singing would be pre-recorded, and sanctuary participants would not be singing
- -service available later via You-Tube or podcast
- -service followed by family graveside interment at Holy Cross Cemetery

In-Sanctuary Participants:

- -son Ken and his wife, 2 daughters, and mother (5)
- -step-children (4)
- -Wendy & Allan as ushers (2)
- -very close friends: Joy Lambeth, Trudy Simpson, Doreen Erb (3)
- -Minister, organist, & Dr. Barry McDonald as Jim's doctor and requested musician (3)
- -Roger Whittaker, technician organizing and running the broadcast from the balcony (1)

Total - 18

Sanctuary Protocol:

- -participants seated in family groupings
- -masks required
- -hand-sanitizers to be used upon entering
- -no hugging, hand-shakes, or other personal contact
- -all visiting done at appropriate social distance
- -2 washrooms available
- -janitor to be engaged to clean afterwards