

POWELL RIVER UNITED CHURCH
NAVIGATION TEAM MEETING
Oct. 9, 2019 MINUTES

Attending: Wendy Barker, Del Mansell, Rev. Mary White, Marilyn Davis, Grant Vaughan, Robert Woods
Regrets: Elsie Parsons
Observing: Tyler Nouwens

Wendy, as chair, called the meeting to order.

Marilynn opened the meeting with a prayer.

The agenda was accepted after amending to add: under New Business “Number of meetings”.

Email votes: The minutes of the Sept 11, 2019 Navigation Team meeting with the Pasta group were approved.

We agreed to allow Elections Canada to have an information table at one of our Pasta dinners.

Business Arising from the Aug. 6, 2019 minutes:

- Usher scheduling is now being done by the office secretary.
- Harmony Vespers final report to the ProVison Fund has been done and the “hold back” amount of the funding has been received.
- Gift Catalogue & Financial Pie chart is still in the works. Tyler is interested in making the gift catalogue a priority for on-line.

Reports:

- M&P: The church secretary has a doctor’s note to be off until Oct. 14th and still has 4 weeks of vacation leave.
- Light of God: Harmony Vespers ProVision Fund reapplication is ready except for support letters. Deadline is Oct. 15th.
- Shepherding Resources: The Sept. financial update was presented. (see attached)

- In My Name: The Paddle group has applied to the Justice & Reconciliation Fund of the United Church of Canada for \$770 to fund a blanket exercise in the new year. An application will be made to the Legacy Fund for additional (matching) funds if the application is successful or for full funding if the application is denied. Notification from the J&R Fund should be received by the end of November.
- Loaves & Fishes: It was agreed to have the Fall Auction on Fri. Oct. 18th at 6 pm. Marilyn volunteered to organize this event. Trish texted during this meeting to inform us that we have received a \$2,250 grant from The Powell River Community Foundation for the pasta program. This will be announced on Sunday.
- Caring & Sharing: Angels Corner has been established.
- Sacred Ground: (see attached report)
- Open Heart: Tyler presented a report on current and proposed updates to our on-line communications. It was agreed to proceed with Tyler's proposal for Facebook Live. (see attached report)

Correspondence:

- E-mail from Mel Chatwin's family informing us that Mel's service will be held at the United Churches of Langley – Murrayville on Sat. Oct. 26th at 10 am. This will be included in the Sunday announcements.

New Business:

- M&P: was informed that the annual staff reviews are to be completed and a report of recommendations submitted to the Nov. NT meeting for budgeting purposes.
- The 2020 Budget request forms will be distributed by Wendy & the deadline for submissions will be Nov. 10th.
- Video/Movie licencing renewal will be done by the church office.
- Meditation group: Mary is holding a meeting this week regarding this ministry.

- Reconfiguring sanctuary pews: Robert Woods volunteered to research some options for positioning chairs and wheelchairs within the current pew configuration. This is being considered as an affirming ministry initiative.
- United Church of Canada's request regarding the Joint Assistance Sponsorship Program: Robert Woods volunteered to do some research regarding this request and report back.
- Number of Navigation Team meetings: A discussion was held about meeting twice a month. It was agreed that we would hold one meeting that would be for business with a second meeting being held as a planning meeting.

Setting the agenda for the next business meeting: advertising Advent events in print media; M&P annual staff review report; draft 2020 budget; Christmas decorating night (set date);

Date, Time & Location of next meeting: planning meeting - Wed. Oct. 30th at 9:30 am in Trinity Hall to plan the Nominating Process.
Business meeting – Wed. Nov. 13th at 9:30 am in Trinity Hall.

Chair of next meetings: Grant volunteered to chair both meetings.

The meeting ended with a prayer by Rev, Mary.

Upcoming Events:

Sat. Oct. 26th: Pumpkin carving – 6:30 in Trinity Hall

Sat. Nov. 2nd: Christmas Bake sale & Tea – 11 am in Trinity Hall

Sat. Nov. 9th: Harmony Vespers – 4 pm

Sun. Nov. 24th: Soup & Bun

Navigation Team Oct. 9, 2019

SUMMARY OF OPERATING FUND TO Sept. 30/2019					
		2019	2018	Budget 2019	Notes
Revenue	Donations	66,516	70,513		Down \$3,997
	Rent	8,917	7,582		
	Fundraising	1,915	1,995		
	UCW	2,000	0		
	Manse Fund	5,850	5,850		
	Other	6,638	825		Incl. special one-time grant
	Total	91,836	86,765		
Expenses	Minister	52,333	48,777	53,992	
	Other Staff	25,557	28,343	30,953	STD reimbursed \$3,475
	Committees	946	3,027	1,220	
	Other Operational	22,603	21,614	23,002	
	Total	101,439	101,761	109,167	
Net Income		-9,603	-14,996		

SUMMARY OF SPECIAL FUNDS TO Sept. 30/19								
	Bldg & Mtnc (YTD)	Whosoever Welcomes (Refugee Fund)	Benevolent Fund	Organ / Piano	Choir	Memorial Gardens	Child, Youth & Family Fund	Harmony Vespers
Bal. Fwd.	\$7,908	\$33,598	\$750	\$5,577	\$2,240	\$1,186	\$1,390	\$3,499
Income	\$1,892	\$1,047	\$0	\$0	\$0	\$0	\$1,237	\$4,050
Expenses	\$2,961	\$13,993	\$100	\$142	\$0	\$214	\$1,317	\$4,115
Balance	\$6,839	\$20,652	\$650	\$5,435	\$2,240	\$972	\$1,310	\$3,434
	M&S Total Remitted	Presbytery Refund		Communications Project	Manse Fund		Legacy Fund	
	\$6,498	\$3,750		\$7,350	Tfr. to Operating	\$5,850.00	Granted in 2019	\$2,100.00
		\$536 (replace projector)		\$4,924	Adj. Cost Base	\$120,470.56	Adj. Cost Base	\$120,251.73
		\$3,214		\$2,426	Market Value	\$157,192.32	Market Value	\$137,494.27
							Available for Grant	\$36,843.00

Maintenance Report
Oct 7/19

1. As reported in July, the furnace was serviced and was deemed OK. When the entire system was tested at the end of the summer, further repairs had to be done. A relay had to be repaired, due to a loose electrical connection. The hot water circulation pump started to leak and had to be replaced. A thermostat acted up, not allowing heat into the zone for the offices and bathrooms; someone had turned the thermostat to air conditioning mode, preventing the heat from coming on.
2. Dead light bulbs on the outside of the building were replaced.
3. The timers for the outside light were adjusted to be on all night for security purposes.
4. Lights bulbs over the choir loft were replaced.
5. A light switch in the Memorial room was replaced.
6. Since May, except for June, the 2nd week of July and 2 weeks in September, a daily sweep around the building was done. In the 5-month period, the following were found: a total of 6 needles and 2 spoons for cooking drugs; articles of clothing; several syringes and packaging without needles; three sharps (needle) containers that you find in public washrooms. These last had been emptied of their needles, according to the Fire Department where they were taken. It has been reported that someone slept behind the bushes in front of the breezeway to the sanctuary; however, it's unlikely that will happen again for a while until there is some decomposition of fecal material there. The area has been well-used as a toilet off and on during August and September.
7. Someone had been dumping a plastic bag of garbage near the dumpster almost every other week during August and early September, but this seems to have also stopped now.
8. On most days, late night (9:30pm) and early morning (6am) inspections were conducted since July. No one was ever seen around the building at those times. Now that darkness comes early and rain is now here, signs of activity during the period between those hours have dropped dramatically.

Open Heart Communications – October Report 2019

Ideas for Consideration and Discussion:

RE: Meditation

- Starting a Facebook Meditation Group, perhaps called Powell River Meditation Group
- Creating online meditations, audio video

RE: Sunday Worship via Livestream

- There is something called Facebook Live which allows us to stream video/ audio content onto Facebook and people can watch it in real time. After the stream is over, the video is kept and stored on your Facebook page for future viewing.

Some related issues to discuss:

- People from the congregation may be seen in the video
- It may be slightly distracting to the congregation (but they would get used to it)
- We may want to start by doing some tests for a set amount of time

Recent Web Updates

- There is now an email sign up form on the homepage
- There is a Family Fun section near the top of the homepage
- There is a 5 minute PR Overview Video added to the homepage